

Scope of work

Background & Purpose

Lake County is the sponsor for Enhancement funds to construct the Beaver Bay Trailhead Center in Fiscal Year 2014. The development of this facility will require multi-agency agreements and coordination with local citizens, organizations, and private property owners. ARDC, staffs the North Shore Scenic Drive Council, which was instrumental in organizing the various entities and individuals for the initial development and approval of this Trailhead Center proposal. This project planning proposal would have ARDC advance the project from concept to the preliminary design level (with Lake County, and its consultant) and provide necessary project agreements. The completion of this project would allow for project completion around June 1, 2012.

The Beaver Bay Trailhead Center will be an anchor for the Gitchi-Gami Trail. Representatives from the Gitchi-Gami Trail Association and the Mn/DNR Parks and Trails would be key decision makers in order to ensure that the trail users are accommodated in this facility. As owner of the site, the City of Beaver Bay will be instrumental in ensuring that all facilities are built to a high standard so that the Trailhead Center is compatible with the Community and requires relatively low maintenance. The project will also tie into the Beaver Bay Historical Society's facility adjoining the site as well as an out lot serving the Superior Hiking Trail. The project is served by Lake County CSAH 4 and a short stretch of that road will be rebuilt with curb and gutter design with appropriate handicap accessibility. Coordination with Mn/DNR Parks and Trail is necessary to tie into a future Gitchi-Gami Trail project which includes a bridge crossing the Beaver River as well as coordination with Mn/DOT to ensure access to the facility from Trunk Highway 61.

Participants

The ARDC will work with a group of local officials and representatives to complete the necessary work to prepare for the next level of design. Input from the following people and agencies will be valuable.

- City Representatives
- Residents of Beaver Bay
- Lake County Officials
- Minnesota Department of Transportation
- Minnesota Department of Natural Resources
- Beaver Bay Historical Society
- Superior Hiking Trail
- Gitchi-Gami Trail Association

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Planning Process

The steps for the Beaver Bay Trailhead Development proposal are as follows:

Step 1

ARDC will meet with all stakeholders involved to determine the needs of all parties involved to make sure the facility will meet the needs of the traveling public and residents of Beaver Bay.

Step 2

ARDC will work with a project team to facilitate discussion on specific facility needs, property issues, facility maintenance, and ownership. ARDC will facilitate and document discussion and decisions made regarding these elements.

Step 3

ARDC staff will work with Lake County to obtain necessary project agreements for the project to move forward.

Step 4

The last step of the project will consist of the implementation of the proposed project plan. Implementation will state responsibilities of project participants, and develop a projected timeframe for completion.

Public Participation

Public involvement is a critical component to this planning process. The planning process will allow equal opportunity for citizens to provide input through a survey, *step 2*. During the entire planning process citizens will be encouraged to e-mail or call ARDC project staff with their comments or concerns. ARDC will also maintain an up-to-date web page at www.arrowheadplanning.org that will monitor and record project progress and contain the necessary contact information.

Timeline of Proposed Project

The planning process is designed to be completed within six months.

Plan Budget & Funding Sources

The cost of this planning process is \$6,250. The Lake County is requesting \$5,000 from the Regional Transportation Advisory Committee (RTAC) In-Kind Transportation Planning Grant Program. \$1,250 will be provided as a local match.